



Date: **June 18, 2024**
Prepared by: **James Duff, Executive Manager – Human Resource Services**
Subject: **Policy Approval – Human Resource Services**

Background

The following policy and related administrative procedure were submitted to the Policy Vetting Committee for review on May 28, 2024:

- *Sec. D Policy – Employee Dress Code*

The Policy Vetting Committee has recommended approval of the above noted policy by the full Board at the Regular Board Meeting on June 18, 2024.

Employee Dress Code – this policy and procedure has been vetted by the Board’s legal counsel. The title of the policy and procedure has been changed to *Workplace Dress Code*. Procedural language updates include confirming that all staff are responsible for adhering to this procedure and refining guidance to staff regarding appropriate footwear.

Recommendations

That the St. Clair Catholic District School Board receive the report: *Policy Approval – Human Resource Services*, for information.

That the St. Clair Catholic District School Board approve *Sec. D Policy – Workplace Dress Code*, effective June 18, 2024.